



DIRECTORATE GENERAL OF HOME GUARDS & CIVIL DEFENCE

File No. GS 42 (528)/2005/CDHG/11603-628

Dated: 21/7/2010

To,

Subject: Quotation for urgent printing & Supply of PVC FUSE Identity cards of white colour

Sir,

It is requested that rate quotation for supply of the following items to this Directorate on credit basis may be forwarded latest by 1500 hrs on 05.08.2010 alongwith **earnest money of Rs. 3000.00 (Rupees three thousand only)**. in the form of Demand Draft of any schedule Bank, in favour Of DDO, Dte. Genl. Of HG&CD, Delhi.

The quotation will be open at 1530 hrs on 05.08.2010. in presence of the tenderers or their representatives who wish to be present:-

<u>SLNo.</u>	<u>Details of job work</u>	<u>Qty</u>
1.	(a) Printing and supply of PVC FUSE Identity cards of white colour along with multi colour monogram of Civil Defence.	5,000 Nos
	(b) Printing on both sides as per details, to be provided by this Directorate.	
	(c) Size of card : 3.35"x 2.12"	
	(d) Thickness of Card : 750 Micron (+ 100 Micron)	
	(e) Cards are to be serially machine numbered from.....to.....	
	(f) Sample of material to be enclosed with the quotation, otherwise quotation will not be considered	
	(g) Coloured photographs of individuals are also to be printed as per requirement of this Directorate. as and when required.	

NOTE: - Payment will be made through E.C.S for which following Details are required.

1. Name of the firm
 2. PAN Card No. In the Name of the Firm
 3. Accounts No (Computerized)
 4. MICR code of the Bank (09 Digit Code).
1. Cards are to be printed as per requirement of this Directorate up to 31.03.2011.
 2. Rate of Taxes, if any should be mentioned clearly.
 3. The DGHG/DCD reserves the right to reject any bid or cancel the all the quotation without assigning any reason there of.

(S.K. SHOKEEN)
JSO (HG)/SO