



DIRECTORATE GENERAL OF HOME GUARDS

File No. 51(3)/CDHG/CTI/Comp./7/AMC(R)/2009/

Dated: 03.08.2011

To,

Subject: Quotation for supply of Batteries (Under Buy –Back Offer) & Printer Head

Sir/Madam,

Sealed Quotation is invited for UPS Batteries (under Buy & Back Offer) & Printer Head to this Directorate on Credit bases.

S. No.	Description of Items	Qty.	Unit ₹	Total ₹
1.	UPS Batteries 26 AH (Exide)	38 nos.		
2.	UPS Battery 7 AH (Exide)	8 nos.		
3.	Printer Head WEP 1070+DX	3 nos.		
-	Total	-	-	

1. You are requested to forward your sealed Quotation in the name of DGHG inscription on the envelope 'Quotation for UPS Batteries & Printer Head'.
2. The Rates of new Batteries and old Batteries (under Buy-Back offer) are to be mentioned separately.
3. The quotation must be accompanied by the demand draft for ₹1000/- as EMD from any Nationalized Bank. Without which the quotation shall not be considered.
4. Rate of Taxes should be clearly mentioned and firm should be registered with sales Tax Department.
5. 2% income tax will be deducted on gross amount as per income tax rules.
6. Last date & time for receipt of Quotation is 1500 Hrs. on 18.08.2011 and the quotation will be opened at 3:15 P.M on the same day. Your representative will be allowed to be present at the time of opening of Quotations.
7. The DGHG has reserve the right to reject the any quotation without assigning any reason.

Yours faithfully,

(DS RAWAT)
COMMANDENT CTI/ HOO