

DIRECTORATE GENERAL OF HOME GUARDS & CIVIL DEFENCE

File No. GS: 42 (745)/2008/CDHG/ 14772 -14792

Dated: 25/09/09

To,
22. Server Room
(For uploading on website)

Subject: QUOTAION FOR INK-CARTRIDGES FOR COMPUTER PRINTERS.

Sir,

Sealed quotation is invited for urgent supply of the following ink cartridges for computer printers to this Directorate. On credit basis:-

Sl. No.	Name of Printers.	Cartridges No.	Qty.
1.	HP Laser Jet 1320 Series	1320 N	01 Nos.
2.	HP Laser Printer 1505	CB- 436 A	07 Nos.
3.	HP Laser Jet Printer -1200 Series	HP -7115A	02 Nos.
4.	Wipro HQ 1070+DX Dot Matrix Printer	Ribbon 1070+DX	110 Nos
5.	HP Deskjet 948-C	6615 DA Black	01Nos.
6.	HP Deskjet 948-C	C-6578 (colour)	01Nos.
7.	H.P Desk jet 670c Black	HP-51629-A 40 ML	04 Nos.
8.	L/T 32/300 DMP	Ribbon L&T 32/300	06 Nos.
9.	H.P. Printer Photo Smart D-7368	C-8733 Yellow	03 Nos
10.	-d0-	C-8772 Magenta	03 Nos
11.	-d0-	C-8721 Black	01 No
12.	-d0-	C-8774 Light Cyan	03 Nos
13.	HP Laserjet 1515 N Colour Printer	CB-540	01 No
14.	-d0-	CB-541	01 No
15.	-d0-	CB-542	01 No
16.	-d0-	CB-543	01 No
17.	Fax Machine Panasonic-KX PLB-802	Toner Cartridge KX FA-85	02 Nos
18.	Fax Machine UF-4100	Toner Cartridge UG-3221	02 Nos

NOTE : Payment will be made through E.C.S for which following Details are required.

1. Name of the Firm
2. Accounts No.(Computerized)
3. MICR code of the Bank (09 Digit Code)

1. You are requested to forward your sealed quotation in the name of DDCD with an inscription on the envelope "Quotation for Ink Cartridges"

Last date for receipt of quotation - 3:00 PM on 06.10. 2009.
Date & Time for opening the quotation - 3:30 PM on 06.10. 2009.

2. Your representative will be allowed to be present at the time of opening the quotations
3. Rate of Taxes, if any should be mentioned clearly
4. The DGHG/DCD reserves the right to reject any bid of cancel the all the quotations without assigning any reason there of.

(D.R. Ahluwalia)
A.A.O/SO

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