



DIRECTORATE GENERAL OF HOME GUARDS



File No. 51(8)/2004/CDHG/CTI/ 9984 - 10005

Dated: 11/11/11

To, 22. Server Room (for Up Loading at Delhi
Govt. Web Site and DHG Web Site.)

Sub-: Hiring of Tentage on 06th December, 2011 at CTI, Raja Garden.

Sir,

1. Sealed quotation is invited to supply the following tent items for Raising Day Celebration Function on 06th December, 2011 at CTI, Raja Garden (Near Shivaji College), New Delhi- 27 on credit basis.

Sl No.	Description of items (For Hiring & installation)	Qty.
1.	Carpet (Flower) 5x15	140 Nos.
2.	Carpet (VIP Red) 6x18	40 Nos.
3.	Center Table Glass Top	03 Nos.
4.	Sealing (white) 18x18	40 Nos.
5.	Curtains (White) 18x12	35 Nos.
6.	Side Wall (Police Colour)	7000 Sq. Feet.
7.	Sofa Set (3 Seater With White Cover)	40 Nos.
8.	Chair VIP (Jai Mala)	01 Nos.
9.	Chair Banquet	100 Nos.
10.	Steel Pipe (6 Ft)	50 Nos.
11.	Table	70 Nos.

- Note:** The demands of above mentioned items may be increased or decreased as per actual requirement of this Directorate. The sample of the items are to be got approved before installation of tent. Physical survey of the parade ground may be carried out during any working day i.e. Monday to Friday between 10AM to 5PM.
- You are requested to forward your sealed quotation in the name of DGHG, with an inscription on the envelope "Quotation for Hiring of Tentage on 06th December 2011".
- Last date and time for receipt of quotation will be 3:00 PM on 24.11.2011 and quotation will be opened at 3:15 PM on the same day. Your representative will be allowed to be present at the time of opening of the quotations.
- The rates should be inclusive of all taxes & cartage etc.
- The supplier /vendor should have PAN NO. and the following bank details are to be provided at the time of submitting the bill i.e. Bank A/C No. mentioned in cheque book, MICR code, IFSC/RTGS code. (copy of cancelled cheque may be provided.)
- It is the sole discretion of HOD to cancel any quotation without assigning any reason.

Yours faithfully,

o/c
11/11/11

(S.K. SHOKEEN)
JSO(HG)/SO

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